

Webmaster's 2023-24 Annual Report

During the 2023-24 Reporting Period, the task of managing the TH4 website and being the facilitator of communication between the Board of Directors and its standing committees had been passed on from Janet & Jim Carter to Martin Klotz.

The existing website has been continuously kept up to date (agendas, minutes, map, other pertinent information) and several E-blast messages with information from the BOD, Member Services, Landscape, and Nominating & Elections Committees were sent to all TH4 residents who have their email addresses registered with the webmaster database. This number of recipients by far exceeds the number of households because many parties have elected to receive emails at more than one email address. In addition, the webmaster shared information of common interest with the TH4 community.

In personal union with the function of Treasurer, who manages the Directory of TH4 Lots & Property Owners, phone numbers and email addresses are being constantly updated as pertinent requests are being received from TH4 residents. Additionally, TH4 has welcomed 13 new property owners in 2023, who received information on communication preferences within TH4 (what's on the website, whom and how to reach out to), and their personal contacts were added to the directory if they elected to respond and agreed to have their phone number and/or email address included. The webmaster/Treasurer also collects the "New Property Owner Certification" Form (provided by the Member Services' welcoming group) and "Annual Property Owner Information & Compliance" Form (updates collected annually).

The webmaster received numerous inquiries from TH4 residents either addressed to the treasurer or the webmaster regarding the annual dues collection; mainly regarding the amount of the 2024 annual dues, the address where to send payment to, or the emails with the invoices/statements that were sent individually to ALL TH4 property owners in the first week of January (or earlier), which were missed or disregarded by TH4 property owners.

In addition, the webmaster received several inquiries and requests for information from TH4 residents in response to e-blasts or when senders hoped for that the webmaster would know answers to their questions (usually concerning Titan Trash & Recycling, Felix Landscape & Maintenance) or have their issues solved by the webmaster.

Conversations between the webmaster and fellow TH4 residents were mostly constructive and cordial.

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