

Green Valley Foothills Townhouses IV Finance Committee Annual Report, FY2022

From February through August, Keith Schardein supported Treasurer, Jackie Smith, by volunteering as bookkeeper so that our HOA would not need to lean on our former Treasurer, Claire McGibeny for a second year because she had moved to Oregon.

In September, several changes occurred:

- Jackie Smith resigned as Treasurer and Chair for personal reasons
- Martin Klotz was named to fill the remainder of her term as Treasurer
- Keith was thankfully relieved of bookkeeping duties
- the Board approved converted from Quick Books to Money Minder, an HOA specific software

Martin spent the fall populating the new software, learning our processes, and instituting several improvements, including options for paying annual dues electronically. He continues to work closely with other committees to institute improvements for billing and payments and is learning the history of our budget development. Jack Burks, Dick Dickerson, and Larry Zielke have been instrumental in sharing “organizational history” with Martin and the new Maintenance Chair, Millard Mott, on how we finance our roads maintenance.

Our major goal continues to be avoidance of a special assessment or a dues increase to pay for ongoing needs, so careful management of the budget is a critical responsibility for the Committee and the Treasurer.

Gary Anderson has volunteered to serve as Chair going forward and, as he is new here, I offered to serve as his co-chair through May. Going forward, we plan to meet monthly in person and post advance notices on the website in the hope that more members will be curious enough to join us.

Thank you to Jackie Smith who served as Treasurer from February through August, thank you to Julie and Martin who also served on the committee, and especially to Martin for his dedication and long hours in converting to the new software and for his proactive work with the other committees and all owners.

Finally, thank you to the new Committee: Gary Anderson, Martin Klotz, Jackie Smith and Julie Reppenhagen.

Respectfully submitted,

Kay Schardein, Acting Finance Chair
Jackie Smith, Martin Klotz, Julie Reppenhagen, Gary Anderson; Members